



Friends of Albert Road Recreation Ground & Play Area

**Management Committee Meeting
26 April 2017, 7:30pm in the Pavilion**

Membership of the Committee

Maria Beaumont
Matt Beaumont
Daniel Bridge (Fundraising)*
Emma Burridge (Vice Chair)*
Lucas Burridge (Communications) (Apols)
Victoria Casey Fierro (Vice Chair)*
John Chilton (Co-opted) (Secretary)*
Jeremy Cornish (Treasurer)*
Katy Ferguson (Chair)*
Jim Harrison*
Tony Healy (Apols)
Gianluca Lo Iacono (Webmaster)*
Rob Mead (Apols)
Robby Sukhdeo (Events Co-ordinator)*
Kirstie Watkins*
Eddie Webb (Apols)
Louis Webster*

* Member present and where apologies received.

Minutes

1 Welcome and Apologies

- 1.1 Katy welcomed everyone to the meeting.
- 1.2 Apologies for absence noted as above.

2 Declarations of Interest

- 2.1 There were no declarations of interest.

3 Minutes of previous meetings - 27 March 2017

- 3.1 The Minutes of the meetings held on 27 March 2017 were confirmed as an accurate record of the proceedings subject to the following amendment:
In Item 5.1 delete "additional showers and storage" from the list of development proposals for the Pavilion and make a corresponding amendment to the addendum to the Minutes.

4 Matters arising from the Minutes of the meeting on 27 March 2017

- 4.1 Item 4.1 - Publication of Minutes on the Website. John reported that this was still outstanding. **ACTION** - John to liaise with Gianluca
- 4.2 Item 4.2 - Signatures required for managing accounts. Jeremy reported that he had received further clarification from the Co-operative bank which he would cover in his report.

- 4.3 Item 4.3 - Reducing Paypal transaction costs and seeking charitable status. Jeremy reported that he had made several attempts to contact PayPal and had eventually emailed them from within the log in area.
Jim outlined the issues concerning any application for charitable status stating that he believed any such application had a good chance of being successful. Some changes would be required to ensure that FARRG met specific requirements but he was prepared to manage the process. **AGREED** that FARRG should apply for charitable status. **ACTION** - Jim

5 Redevelopment of the Pavilion, former Bowling Club House and Recreation Ground.

- 5.1 The Committee received a first draft of the development programme.
5.2 **AGREED** to a working group (Victoria/Jeremy/John/Robby and Robby's niece) to work up the project brief. **ACTION** - Jeremy to suggest a suitable date for a meeting.

6 Skills Audit

- 6.1 **ACTION** - Katy to re-circulate to any members who had not completed.

7 Developing community links and improving communications

- 7.1 Emma reported that she had approached the new Head of Norfolk House School but so far had not got a response.
7.2 Noted that St Martin of Porres also had a pond and had offered to provide helpers for the new pond in the Recreation Ground.
7.3 **ACTION** - Emma to seek engagement with Bowes Primary School and Kirstie to make a similar approach to St Martin of Porres.
7.4 Katy reported that she had spoken to Bernice Hardy of Wave for Change (<http://www.wave-for-change.org.uk/>) who were looking for a "permanent" meeting space but were focused on the Muswell Hill area.

8 Report of Officers

- 8.1 Chair
- 8.1.1 Katy reported that Alexandra Neighbours were publicising FARRG/Pavilion events. She asked committee members to keep pushing FARRG on Facebook.
8.1.2 She had been concerned about a complaint that an email to FARRG had not been answered but was reassured to hear that this had been resolved quickly (if not as quickly as the complainant had hoped).
8.1.3 The planting and fixing day (22 April) at the pond with Frog Life had attracted a lot of interest and participants. A newt and tadpoles had been seen. It was still not clear if the pond was leaking. Sunshine Garden Centre had offered horticultural support and plants. Sarah Jones had also offered more bulbs for planting. Neal would be strimming the grass.
8.1.4 **AGREED** - that the pond enclosure be included in the Wombles clean-up days and that Dan should purchase a net (for removing rubbish) and three "no dogs allowed" signs for the gate/railings to the pond area at an estimated cost of £40.
- 8.2 Vice Chair
Nothing to add to previous discussion under Item 7.
- 8.3 Vice-Chair (Bowling Green Development) - Nothing to add to the previous discussion at Item 5 above.

8.4 Treasurer

8.4.1 Jeremy reported that he had been in contact with the Association's Banks (Co-operative Bank plc) concerning the change of signatories. The Bank had stated that the Committee needed to pass a number of specifically worded resolutions which he read out in turn.

RESOLVED that 1) The Co-operative Bank plc ("the Bank") shall continue to be the Association's bankers in accordance with our original application

2) the Bank shall be authorised to accept instructions (including written instructions sent by facsimile and electronic instructions through the use of digital signatures and/or identification numbers or passwords) from us in connection with the account(s) and the service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the accounts signatories Section 4b. Instructions shall mean; cheques, bills of exchange, promissory notes or other order for payment drawn, made or accepted on our behalf (even if the payments cause the accounts to be overdrawn) and requests or instructions in writing concerning the account(s) our affairs or property (including the opening of new account(s), the arranging of facilities and the creation of security)

3) the Bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase any existing overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the account signatories Section 4b

4) the bank shall act on all specimen signatures in accordance with instruction, notice, request or other document in writing concerning our account (including the opening of new accounts), affairs or property, as shown in the account signatories Section 4b

5) the bank shall be send a copy of any future resolutions which affect the terms of these resolutions

6) the Bank shall be sent a copy of any changes in our memorandum and Articles of Association/Regulations, constitution, rule book or byelaws

7) the Bank shall be notified in writing of any change of Directors, Trustees, Members or Officials where applicable some charities are also registered as Ltd so will need to include full list

8) the Bank shall also be notified in writing of any change of official authorised to sign on our behalf

9) the Bank shall otherwise continue to operate our account(s) in accordance with the business account mandate

10) the Bank shall be notified in writing of any overall change of control in the organisation

11) all signatories to the account are aged 18 or over

12) in the case of joint account holders we agree that on application by one of us for an overdraft on the account the Bank may provide oral pre-contractual information to one of us only prior to the overdraft being agreed. In this case any overdraft terms will be sent to multiple account holders after the overdraft is agreed and available to use.

13) the Secretary be authorised to sign the following authorisations to the Bank on behalf of the Association;

"We authorise and request that until you receive written notice from us to the contrary to treat and consider additional signatories listed in Section 4b as fully empowered by us and on our behalf

- to draw sign and endorse cheques and other orders for payment on our account(s) with you
- to draw, sign, accept and endorse bills of exchange and promissory notices on our accounts with you
- to receive cheques, statements and other vouchers relating to our account(s) with you
- to withdraw all or any of our securities, documents or other property or anything else held by you by way of security or for safe custody collection or any other purpose whatsoever on our account(s)
- to arrange terms with you for the negotiation or discount of any documents
- to negotiate with you for and take advances whether by way of loan, overdraft discount or otherwise with or without security
- to charge, pledge and deposit with you any of our property upon such terms as you may require to secure the payment or discharge to you on demand of all monies and liabilities which shall for the time being (and whether on or at the time after such demand be due owing or incurred to you by us whether actually or contingently and whether solely or jointly with any other person and whether as principal or surety including interest discount commission and other banking charges.
- generally act on our behalf in all transactions and matters of business with you and to comply fully with any account terms and conditions and security requirements you may operate in connection with our account(s) with you now or in the future
- to act on the above instructions and in particular to pay and honour all such cheques, orders, bills, notes or requests as above mentioned notwithstanding that any such payment may cause our said account(s) to be overdrawn or may increase any existing overdraft."

14) the following Committee Members be notified to the Bank in Section 4b of the Bank's form as authorised to sign cheques and issue instructions to the Bank, as set out above, on behalf of the Association, noting that two signatures will be required for each transaction/instruction.

Katy Ferguson
 Robby Sukhdeo
 Eddie Webb
 Gianluca Lo Lacono
 Jeremy Cornish

8.4.2 Jeremy reported that the Association had three new subscribers but that three had also dropped out. He concluded that there needed to be a similar effort to keep members as find new ones. **ACTION:** Emma agreed to follow up with the three recently departed members.

8.4.3 **AGREED** - that a charge of £5 per hour for up to four players (concessions free) should be made for pétanque and bowls. Income received would be collected by the Pavilion but passed to FARRG and used to defray expenses in maintenance and managing the activity. Fee to cover equipment hire and pitch. Both activities would be available from 12 noon to 6pm daily. **ACTION** - Kirstie to approach Martyn Gerard for a banner(s) to advertise pétanque and bowls. Dan to supply photographs from the pétanque launch event on 30 April 2017 to be used in the posters.

8.4.4 Jeremy reported that he was relocating out of London and at that point would have to resign as the Association's Treasurer.

8.5 Fundraising

8.5.1 Dan reported that he had met with Robby and they proposed to bid for £8,000 of the Ward Budget for additional storage for sports equipment. Robby indicated that he was prepared to meet any shortfall and provide additional planting around the Bowling Green. **AGREED** to submit bid for £8,000 of funding from the Ward Budget.

8.5.2 Dan reported that he would be meeting with Katy to discuss bidding for funding from the London Mayor for a hot garden.

8.5.3 Kirstie advised that there might be funds (£250) to support the Great Get Together in memory of Jo Cox PM. **ACTION** - Kirstie to circulate.

8.5.4 Jeremy agreed to forward last year's funding application for the Jazz Festival to Dan to provide a basis for this year's application for £5,000. **ACTION** - Jeremy. Noted that the Council's financial contribution was made after the event and paid against receipts.

8.6 Webmaster

8.6.1 Gianluca suggested that it might be easier to use a Google drop box to share (in effect circulate) documents like the skills audit across the Committee. **ACTION** - Gianluca to circulate details.

8.6.2 Gianluca had investigated getting a security certificate for the Association's website and had a quotation of £43.99 (+VAT) from Go Daddy.

8.6.3 He had also looked into the cost of a plug-in that would link FARRG events into Facebook and was prepared to meet this cost (£29) himself in the first year.

8.6.4 Gianluca questioned whether the website fully met the Association's requirements and there was a discussion as to whether a webpage that acted more like a blog (see Alexandra Neighbours) would be more suitable. **AGREED** - that a working Group comprising Lucas, Gianluca and Dan be established to look at the future of the website.

8.7 Pavilion Sports and Events Co-ordinator

8.7.1 Robby sought reimbursement of £400 paid to Rob Mead for fencing and maintenance. **ACTION** - Jeremy to progress.

8.7.2 £2,920 had been raised to support young tennis star Mayela. It was suggested that there might be a photo-opportunity in presenting a mock cheque during the Great Get Together (Sunday 18 June 2017)

8.7.3 Robby was planning an Autumn quiz with Dan.

8.7.4 Robby reported that he had had to spend £130 on table tennis bats and balls. A number of suggestions were made for reducing losses: appropriate sign on railing, mark TT balls "Pavilion", TT event to promote buy-in.

8.7.5 FARRG needed a pétanque (and bowls) team to play a team from twin town Livry on Saturday 3 June 2017. **AGREED** - to circulate rules and seek volunteers. **ACTION** - Victoria to circulate rules.

9 Events Diary

9.1 Noted the following events that had taken place since the last meeting;

- **Thursday 30 March:** Jazz at the Pavilion with Mark Crooks Trio
- **Saturday 22 April:** Planting and fixing day at the pond with Frog Life in preparation for formal opening.

9.2 Noted the following upcoming events;

- **Sunday 30 April:** Event for Haringey Play Week-end & launch of Petanque Pit, Pond area & start of Bowling Season.
- **Saturday 3 June:** Haringey – v- Livry, Friendship Match on Petanque Pit .
- **Sunday 18 June:** FARRG picnic on the weekend of "The Great Get Together" in memory of former MP, Jo Cox. It was **AGREED** to seek the participation of local bands, choirs and school choirs but not to combine this with the Jazz Festival.
ACTION - Kirstie to seek local participation.
- **TBA** - Autumn Quiz
- **TBA** - Autumn Jazz Festival

9.3 The Committee considered the following suggestions for further events;

- An event for Peter and Joanna - **AGREED** to roll this forward
- Promoting table tennis in the Rec (ie a table tennis event) - **AGREED** to roll this forward

10 Mission statement and review of Constitution - There were no issues raised at this meeting.

11 Items for future meetings

11.1 No items specifically identified for the next meeting.

11.2 Items for future meetings (running list which includes;)

Annual membership fee (in time to make recommendations to next AGM)

Possible amendments to the Constitution (ditto)

Meeting with Sarah Jones (LBH) - 13 September 2017

12 Date of next meeting - 7.30pm on Monday 22 May 2017

Noted that further meetings were scheduled for

Wednesday 14 June 2017

Monday 17 July 2017 (all to note that this had previously been scheduled for 24 July- Gianluca's apologies noted for new date).

August 2017 (break in August)

Wednesday 13 September 2017

Monday 20 November 2017

(all commencing at 7.30pm)

13 Other business

There being no further business before the Committee, the Chair closed the meeting at 9.50pm.

Chair

Date